



Chelsea Sports Club Incorporated  
13 Beardsworth Avenue  
Chelsea, VIC 3196  
Phone: 03 9772 1541  
Email: [chelseafcsecretary@gmail.com](mailto:chelseafcsecretary@gmail.com)  
Web: [www.chelseafc.com.au](http://www.chelseafc.com.au)

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## Chelsea Sports Club Room Hire Terms & Conditions

### Location - Melway 68 B6

Chelsea Reserve – Beardsworth Avenue, Chelsea.

### Approval

The Chelsea Sports Club Committee reserves the right to approve or decline all hire requests that have been submitted via the approved form of application to;

The Secretary  
Chelsea Sports Club,  
13 Beardsworth Avenue, Chelsea, VIC 3196

Function Rooms are available to hire for Birthdays, Anniversaries, Wakes or any other type of Celebrations. For enquiries regarding Room Hire contact Colin Caffyn on 0409 356 549. Applications should be forwarded at least one full month prior to the function. You will then be contacted regarding your application.

### Hire Fees

A fee of \$300- Night Hire or \$100- Day Hire is payable for hire of either The Tom Williams Room or The Seagulls Room. A valid Credit Card Number will be required when a booking is confirmed. Hire charge and any amount required on a "Bar Tab" will be Pre Authorized prior to start of function.

### Alcohol

The Chelsea Sports Club holds a restricted liquor license. ***This does not permit any BYO alcohol.*** The bar offers arrangements to the hall-hirer, which include pay as you go at bar prices, a dry till at a set amount or a combination of both. The hirer incurs no cost for the provision of Bar Staff.

### Persons U-18

The liquor Control Reform Act 1998 (The Act) specifies that people under the age of 18 years are not permitted on a licensed premises unless:

- They are in the company of a responsible adult
- On the premises for the purpose of partaking in a meal

A responsible adult is defined as a parent; a step-parent; a guardian; a grandparent; a spouse, if that person is over 18 years, or a person acting in place of a parent and who could reasonably be expected to exercise responsible supervision of the younger person.

Persons under the age of 18 years are not permitted to drink alcohol unless they are with a parent or legal guardian AND having a meal.

*The Liquor Control Reform Act 1998 provides that infringement notices for specified breaches, including supply of alcohol to under aged persons may be issued to licensees, or to under aged persons or any person involved in breaching the specified sections of the Act, including event organisers. An infringement notice is a fine issued as an alternative to having the matter heard before a court.*

*Where it is indicated that persons U-18 will be attending, The Applicant will be responsible for ensuring full compliance with "The Act" during the function. Prior to confirming the booking The Chelsea Sports Club will assess if appropriate arrangements have/will be made to ensure compliance with "The Act".*

### Smoking

Smoking is strictly banned inside the premises – guests are required to go outside to designated smoking areas and use supplied receptacles for cigarette butts.

### Security

In the event that Security is deemed necessary for a function, the number of Security persons required will be determined by the Chelsea Sports Club and is included in the hire fee.



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### **Kitchen**

The kitchen may only be used for the purpose of food preparation including Heating & Storage.

Should a Hirer wish to use the Kitchen for the purpose of cooking food, a request should be submitted to the Chelsea Sports Club for consideration. The applicant would need to demonstrate the ability to comply with Food Handling Regulations and would be subject to an additional hire cost for use of The Kitchen.

### **Parking**

To avoid inconvenience to our neighbours it would be preferable for parking to be within the confines of the precinct (around the ground or fire track).

Off street parking is available by arrangement- When leaving the car park guests are required to drive sensibly and not engage in any offensive or dangerous behaviour.

### **Noise**

The hirer must ensure that music levels do not disturb the neighbours. Music must cease at 11-30 pm and guests are requested to leave quietly by midnight. The hirer should to encourage their guests to leave the precinct in a quiet and orderly manner so has not to disturb the neighbours in the area.

### **Behaviour**

The behaviour of guests is the responsibility of the room-hirer. Chelsea Sports Club staff and Security requests must be followed at all times.

### **Set up of the Club Hall**

The afternoon of the function usually may be used for setting up for your function. This is negotiable, depending on use of the Club by its members.

### **Function end**

The bar closes at 11-30 and the music must cease then. The guests have until midnight to vacate the premises, Chelsea Sports Club staff will lock up at 12.30am or an extra charge will be incurred.

### **Damage**

The hirer is responsible for costs associated with any damage to the premises during their function. Any damages will be charged against a Valid Credit Card Number which will be required when any booking is confirmed.

### **Glass Breakage**

Glass breakage will be charged at \$2.00 per breakage will be charged against a Valid Credit Card Number, which must be provided when any booking is confirmed.

### **Cleaning**

The club rooms must be left in a tidy condition and all decorations, tape, blue tack etc., removed from the club. If used for any purpose, the kitchen must be left in a clean and tidy condition.

The cost of a standard clean is included in the room-hire. All rubbish is to be removed from the premises by the hirer on day/night of function. If additional cleaning is required as a result of the function, a further charge of \$50- will be deducted from a Valid Credit Card Number which will be required when a booking is confirmed.

### **Contacts**

Enquiries contact Colin Caffyn on 0409 356 549 or Graham Mazzoletti on 0409 197 771.

Chelsea Sports Club is open:

Monday to	4.30p.m. – 8.00p.m.
Friday	
Saturday	4.30p.m. – 8.00p.m.
Sunday	4.30p.m. – 8.00p.m.

**CHELSEA SPORTS CLUB FUNCTION ROOM HIRE APPLICATION FORM** Please complete the separate application provided and forward it to The Chelsea Sports Club at the address stated at the top of the form.